



***Eliana DeFrancesch***  
***Clerk of Court***  
***St. John The Baptist Parish***  
***40<sup>th</sup> Judicial District***

2393 HIGHWAY 18  
P. O. BOX 280  
EDGARD, LA 70049  
Phone: 985-497-3331  
Fax: 985-497-3972

**REQUEST FOR CANCELLATION BY LICENSED FINANCIAL INSTITUTION**  
**(Pursuant to R.S. 44:109)**

STATE OF \_\_\_\_\_  
PARISH OF \_\_\_\_\_

Before me the undersigned Notary, duly commissioned and qualified in and for the above named Parish/county and State personally came and appeared:

\_\_\_\_\_, a licensed financial institution as defined in La. R.S. 44:109 c, represented herein by its undersigned duly authorized representative, who after being first sworn declared that one of the following statements is true and correct:

- (1) The above named financial institution was the obligee or authorized agent of the obligation secured by below described mortgage or privilege when it the obligation was extinguished and that the said secured obligation has been paid or otherwise satisfied or extinguished;

or

- (2) The above named financial institution is the obligee or authorized agent of the obligee of the secured and that it releases the mortgage or privilege described below.

The Clerk of Court and Ex-Officio Recorder of Mortgage for St. John the Baptist Parish, Louisiana is hereby expressly requested, authorized and directed to cancel the recordation of the mortgage or privilege described as follows:

**Mortgage or Privilege** granted by \_\_\_\_\_

In favor of \_\_\_\_\_

In the sum of \_\_\_\_\_, dated \_\_\_\_\_

Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

Legal description is as follows or as described on the attachment hereto which is made a part hereof:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Appearer, on behalf of the above named licensed financial institution, acknowledges that it is liable to and shall indemnify the Recorder of Mortgage and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of La. R.S. 44:110.

The above and foregoing sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NO.:** \_\_\_\_\_

\_\_\_\_\_  
Notary Public  
Printed Name: \_\_\_\_\_  
ID or Bar Roll Number: \_\_\_\_\_  
Commission Expires: \_\_\_\_\_